



File: 18045-01
19720-14

November 29, 2011

VIA EMAIL

To: FSP and WLP Preparers:

Re: *FSP/WLP Submission - General Requirements for Forest Stewardship Plan (FSP) and Woodlot Licence Plan (WLP) Submissions*

The Thompson Rivers District (Headwaters/Kamloops Forest District) will be receiving a large number of Forest Stewardship Plan extension requests which may involve amendments, new FSP's and new Woodlot License Plan submissions over the next few months.

Since the last FSP approval period, and the introduction of WLP's, Government has expanded the application of professional reliance into an increased number of areas. In order to assist both clients and ministry staff in the process of reviewing and approving authorizations, District staff have prepared this document to help clients achieve approval of their FSPs and WLP's in a timely, efficient and effective manner. Please share these expectations with individuals that will be preparing these plans.

Prior to submission, please ensure the following criteria are met:

- ☐ Professional quality document as described in publications by the Association of British Columbia Forest Professionals.
- ☐ Rationales for proposed results and/or strategies, where there is a deviation from standard practice, must be prepared for the FSP or WLP being reviewed. Results and strategies previously approved by other Delegated Decision Makers (DDMs), and/or in other areas of the province, do not constitute legal precedence and cannot fetter the decision maker. Complete rationales must be available to support each proposed result and/or strategy.

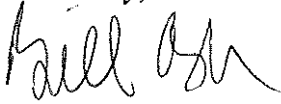
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- ☐ A consistent and recognised method must be followed when referencing other documents, including proper title, author and year, where applicable.

Following the criteria described above will reduce delays in the review and determination process for FSP's or WLP's. If submissions do not meet these requirements, they will be returned, without a review, and will not be accepted until the submission meets the described standards. If you have any questions about these requirements, please contact the undersigned.

Yours truly,

A handwritten signature in black ink, appearing to read "Bill Ashman".

Bill Ashman, R.P.F.
Tenures Officer
Headwaters/Kamloops Forest District